

## N. MISAILIDI SONS S.A. PRIVACY STATEMENT

**N. Misailidi Sons S.A.** is a company based in Thessaloniki, Greece, Opposite the R.R. Station of Anchialos and its mailing address is P.O.Box 1137, GR-57022 VI.PE.TH., Greece.

This privacy policy will explain how our Company uses the personal data we collect from you when you visit our website on the internet.

### Topics:

1. What data do we collect?
2. How do we collect your data?
3. How will we use your data?
4. How do we store your data?
5. What are your data protection rights?
6. What are cookies?
7. How do we use cookies?
8. What types of cookies do we use?
9. How to manage your cookies
10. Changes to our privacy policy
11. How to contact us
12. How to contact the appropriate authorities

### **1. What data do we collect?**

Our Company collects the following data:

- Your full name, email address and phone number.

### **2. How do we collect your data?**

You directly provide us with all of the data we collect. We collect and process data when you:

- Voluntarily complete your data stated in the “contact” page.

### **3. How will we use your data?**

Our Company collects your data so that we can:

- Process your request sent through the “contact” page.

### **4. How do we store your data?**

Our Company securely stores your data in our computer memories at our offices. We will keep your data as provided by you until we have fulfilled your request. Once this time period has expired, we will completely remove your data by deleting it from our computer memories.

### **5. What are your data protection rights?**

Our Company would like to make sure that you are fully aware of all of your data protection rights. Every visitor that voluntarily has provided us with personal data is entitled to the following:

**The right to access** – You have the right to request our Company for copies of your personal data.

**The right to rectification** – You have the right to request that our Company correct any information you believe is inaccurate. You also have the right to request our Company to complete the information you believe is incomplete.

**The right to erasure** – You have the right to request that our Company erase your personal data, under certain conditions.

**The right to restrict processing** – You have the right to request that our Company restrict the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to our Company’s processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that our Company transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: [info@missatimber.gr](mailto:info@missatimber.gr)

Call us at: +30 2310 722480

Or write to us: P.O.Box 1137, GR-57022 VI.PE.TH.

## 6. What are Cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our website, we may collect information from you automatically through cookies or similar technology

For further information, visit <http://www.allaboutcookies.org>

## 7. How do we use cookies?

Our Company uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

## 8. What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – Our Company uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer. A mix of first-party and third-party cookies are used.

## 9. How to manage cookies

You can set your browser not to accept cookies, and the website under topic 6 tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## 10. Changes to our privacy policy

Our Company keeps its privacy policy under regular review and places any updates on this website. This privacy policy was last updated on 01 April 2019.

## 11. How to contact us

If you have any questions about Our Company’s privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us using any of the ways described above under topic 5.

## 12. How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Our Company has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner’s Office.

Email: [contact@dpa.gr](mailto:contact@dpa.gr)

Phone: +30 210 6475600

Address: Hellenic Data Protection Authority, Kifisias Av. 1-3, GR-11523 Athens, Greece.